



Co-op Academy Manchester Provider Access Legislation (PAL) 2025-26

Access for colleges, training providers, university technical colleges, and all other post 16 providers offering technical vocation and academic routes and apprenticeships

Approved by: Richard Haseler Date : 2/9/25

Last reviewed on : 2/9/25

Next review: Summer Term 2026

This policy statement sets out our academy's arrangements for managing the access of education and training providers to students for the purpose of giving them information about the various post 16 routes.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access



1.Statutory requirements

All schools / academies are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

In addition to the Baker Clause, an amendment to the above stipulates that schools must allow colleges and training providers access to every student in years 8 - 13 to discuss non-academic routes that are available to them. It is expected that by doing so this will help address the UK's productivity challenges and address skills shortages experienced across several sectors of the economy. In line with the updated Provider Access Legislation, from January 2023, all students will have at **least six encounters** with providers of approved technical education qualifications or apprenticeships.

This is broken down into key phases: -

- 1st key phase: Year 8 or 9 two encounters for students that are mandatory for all to attend
- 2nd key phase: Year 10 or 11 two encounters for students that are mandatory for all to attend
- 3rd key phase: Year 12 or 13 two encounters that are mandatory for the academy to offer but optional for students to attend

2.Pupil entitlement (intended learning outcomes)

At Co-op Academy ... we will use Gatsby Benchmarks as a framework of best practice to develop and improve our careers provision to ensure that we not only fulfil legal duties of providing opportunities for a range of education and training providers to access all students in Year 7 to year 13 but to also have CEIAG programs that meet the needs of an ever changing cohort. All of our students are entitled:

1. To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
2. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
3. To understand how to make applications for the full range of academic and technical courses.

These provider encounters will be scheduled during the main academy hours and there will a minimum expectation that our providers will provide :-

- Information about the provider and the approved technical education qualifications or apprenticeships they offer
- Information about the careers to which those technical education qualifications or apprenticeships might lead i.e career routes



- Description of what learning or training with the provider is like, including the opportunity to meet staff and students where possible
- Opportunities for students to ask questions, including our most vulnerable and those with additional learning needs.

Further detail of our CEIAG programme is available on our website

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact and complete the form below and email/send to Richard Haseler

CEIAG Leader : Richard Haseler

Telephone: 0161 795 3005

Email: richard.haseler@coopacademies.co.uk

The following information is needed:-

1.Name of provider requesting access and details of provision:

2.Contact name of provider and contact details:

3.Number of staff who propose to visit

4.Aims and objectives of session including suggested year group(s)

5.Proposed format, timings and duration of session including facilities and equipment required:



3.2 Opportunities for access

Our academy will offer the six provider encounters required by law and a number of additional events, integrated into our careers program. We will offer providers an opportunity to come into our academies to speak to students and/or their parents or carers.

Calendar of encounters

Year 7

Assemblies
PSHE/tutor
Employability skills
Careers in the curriculum
Time For Change
Post 16 Fair
Employability Workbook
Careers dropins/sessions
National Careers week - 2nd until 6th March
National Apprenticeship Week - 9th until 15th February
Employer/Provider visits
Employer/Provider sessions in person and virtual
Career

Year 8

Girls Out Loud
Dragon's Den
Post 16 Fair
Careers in the curriculum
Girls Out Loud
Unilever - Pot Noodle Challenge
Careers in the curriculum
National Careers week - 2nd until 6th March
National Apprenticeship Week - 9th until 15th February
Assemblies
HE experience
STEM Challenge
Employer/Provider visits
Employer/Provider sessions in person and virtual
Career Safari/Insight days
Unifrog

Year 9

REACH
Careers in the curriculum
Post 16 Fair
Assemblies
Careers Uncovered
Employer/Provider visits
Employer/Provider sessions in person and virtual
Career Safari/Insight days



HE Experience
GM Higher
Options Evening
National Careers week - 2nd until 6th March
National Apprenticeship Week - 9th until 15th February
PSHE/tutor
Unifrog

Year 10

Post 16 Fair
Careers Fair
Mock Interview
Careers in the curriculum
Careers in the curriculum
National Careers week - 2nd until 6th March
National Apprenticeship Week - 9th until 15th February
Assemblies
HE experience
STEM Challenge
Employer/Provider visits
Employer/Provider sessions in person and virtual
Career Safari/Insight days
College Taster days

Year 11

Careers Fair
Go For Growth
NHS visits
Careers in the curriculum
Assemblies
PSHE/tutor
National Apprenticeship week - 9th until 15th February
National Careers Week - 2nd until 6th March
GCSE Mock Results Day

Additional support for vulnerable students

EHCP Reviews
PEP Reviews
Support with interviews
Support with applications
Support with transition
Home Visits

Staff CPD

Introduction to CEIAG
Careers in the Curriculum



Apprenticeships and Traineeships

LMI

Year 11 transition

FE and HE update

3.3 Safeguarding

Our policy on safeguarding, which can be found on our website, sets out our approach to allowing providers into our academy as visitors to talk to our students

Education and training providers will be expected to adhere to this policy.

3.4 Premises and facilities

Our academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity.

The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception, from here they will be delivered to the careers room and the careers section in the library. This facility is available to all students at lunch and break times.

4. Monitoring arrangements

Co-op Academy Manchester arrangements for managing the access of education and training providers to our students is monitored by Angela Davey, Careers Coordinator, angela.davey@coopacademies.co.uk

This policy will be reviewed by Richard Haseler. At every review, the policy will be approved by the governing board and the headteacher.

5. Student destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school. Here are the destinations of Y11 students that left our academy in July 2024:-

Sixth Form College: 25.31%

FE College: 68.21%

Apprenticeships: 1.23%

Employment with training: 0.93%